

Sage Business Cloud Payroll

# Release Notes

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### 8 June 2026

Sage

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# 1.0 Introducing Two-Factor Authentication (2FA)

To protect your payroll account and the sensitive employee data it contains, we are introducing Two-Factor Authentication (2FA). This is part of our ongoing commitment to keeping your business data safe and secure.

You will not be interrupted during login. The 2FA prompt only appears once you have logged in and are about to select your pay cycle — so you can expect to get through the login screen as normal before seeing the 2FA notification.

## 1.1 What's changing?

This change is being rolled in two phases. When it is switched on for your account, you will be prompted during login to complete a once-off email verification to confirm that your email address is correct and accessible.

You can complete this now or return to it at a later login before the deadline. After the deadline, the verification will be required before you can enter Payroll.

Once you have completed the one-time verification, every login will require you to enter a short verification code sent to your email.

You can choose the option to remember in your browser for 30 days, so you won't be prompted again on the device during this period.

## 1.2 Important details

### **Phase 1 — Opt-In Period (Before the Enforcement Date)**

- When you log in, you'll see a prompt asking you to verify access to your email.
- You have three options:
  - i. Confirm your current email — A code is sent to your email address. Enter it to verify.
  - ii. Update your email address — Enter a new email, receive a code there, and your email is updated.
  - iii. Not ready yet — Dismiss the prompt and continue to Payroll as normal. The prompt will reappear on your next login.
- MFA is optional during this phase. You can continue using Payroll without completing it — until the deadline.

## Security Update: Mandatory Two-Factor Authentication (2FA)

To help keep your account secure, an extra verification step will be required when you log in .

When signing in, you'll receive a **one-time verification code via email**, which you'll need to enter to access your account.

Please ensure the email address you're logged in with is **correct and accessible**, as this is where your verification codes will be sent. If needed, update your preferred email to avoid any access issues.

Your current email: billing2001@sage.mailinator.com

- Confirm email access**  
Send a verification code to billing2001@sage.mailinator.com to confirm it is correct and accessible.
- Change email address**  
Update to a new email address and verify it before your next login.
- Not ready right now**  
Dismiss this message and continue to Payroll. You will be prompted again on your next login.

[Proceed](#)

Need help? Follow the steps in [this guide](#) | [Contact support](#)

### Phase 2 — Mandatory (On or After the Enforcement Date)

- The "Not ready yet" option is removed.
- You must verify your email before you can access Payroll.
- Once verified, every login will require a one-time code — with the option to remember your browser for 30 days, so you won't be prompted again on that device.

## Security Update: Mandatory Two-Factor Authentication (2FA)

To help keep your account secure, an extra verification step is now required when you log in.

When signing in, you'll receive a **one-time verification code via email**, which you'll need to enter to access your account.

Please ensure the email address you're logged in with is **correct and accessible**, as this is where your verification codes will be sent. If needed, update your preferred email to avoid any access issues.

Your current email: tnhznewdevpayroll@sage.mailinator.com

- Confirm email access**  
Send a verification code to tnhznewdevpayroll@sage.mailinator.com to confirm it is correct and accessible.
- Change email address**  
Update to a new email address and verify it before your next login.

[Proceed](#)

Need help? Follow the steps in [this guide](#) | [Contact support](#)

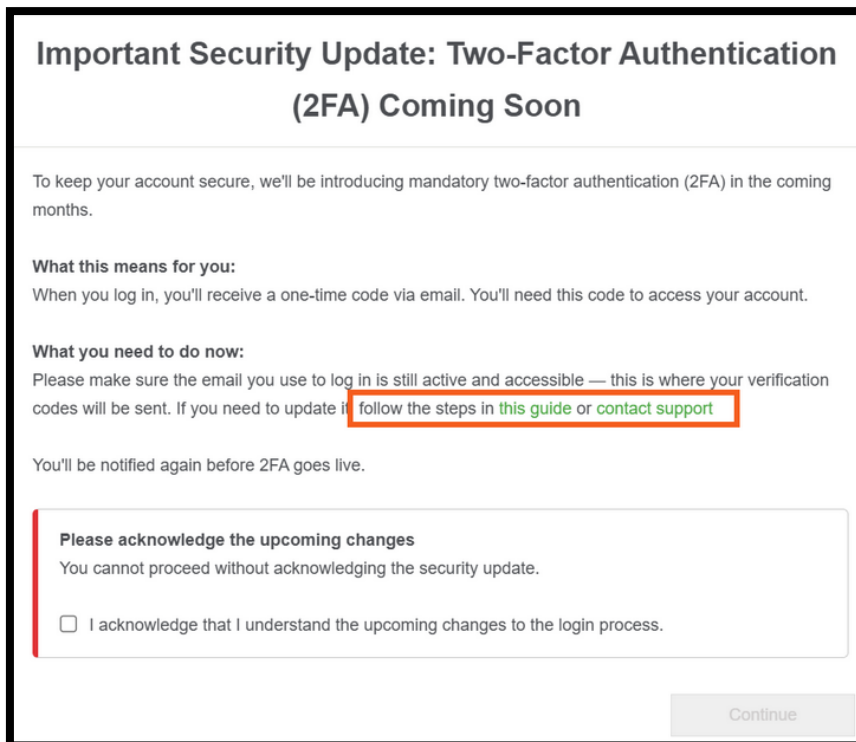
## 1.3 What to do now?

- Keeping your email up to date.
- Your verification code is sent to your registered email address — so it's important this is correct and accessible.

## 1.4 June reminder

During June, you will see an in-app message when logging in. This message will remind you about the upcoming change and provide details on:

- What's changing.
- What you can do now to prepare.



**Important Security Update: Two-Factor Authentication (2FA) Coming Soon**

To keep your account secure, we'll be introducing mandatory two-factor authentication (2FA) in the coming months.

**What this means for you:**  
When you log in, you'll receive a one-time code via email. You'll need this code to access your account.

**What you need to do now:**  
Please make sure the email you use to log in is still active and accessible — this is where your verification codes will be sent. If you need to update it, [follow the steps in this guide or contact support](#).

You'll be notified again before 2FA goes live.

**Please acknowledge the upcoming changes**  
You cannot proceed without acknowledging the security update.

I acknowledge that I understand the upcoming changes to the login process.

Continue

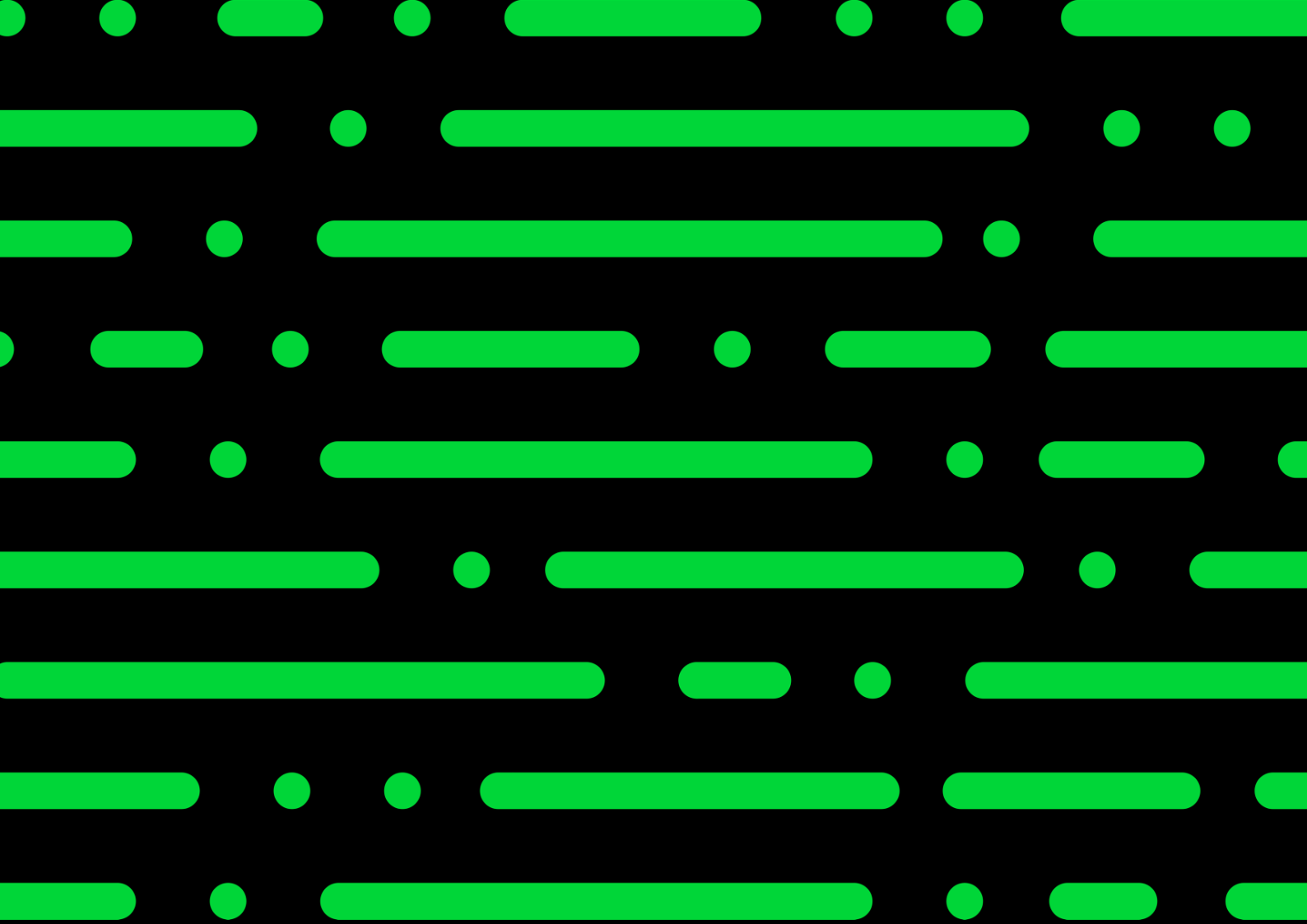
## 1.5 Why is this important?

With Two-Factor Authentication in place, your registered email address is critical, as verification codes are sent there each time you log in. If your email is outdated or inaccessible, you won't be able to access Payroll. Keeping it up to date is essential.

Your email address is linked at the user level, meaning if you access Payroll across more than one company or account, a change to your email address will update the email across all companies or accounts the same time.

## 1.6 Need Help?

For questions about the new verification process or assistance with managing your account, please use this guide with step-by-step instruction: [Change login email address](#)



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