Sage Business Cloud Payroll Professional (SBCPP)

Release Notes
6.5b
15 January 2026

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1.0 Important Notice

When you access your company, an Important Notice will display in PDF format.

The Important Notice is a synopsis of some of the items recorded in these Release Notes.

You can save or print this document for reference purposes.

Please Note:

This notice will be displayed each time you access the company until you tick the tick box “I acknowledge. Don’t show this message again.” at the bottom of the screen.

2.0 Angola: Tax Changes

The Angola 2026 State Budget has been promulgated and published in the Diário da República.

The following changes are effective from **1 January 2026**:

- The Personal Income Tax (PIT) exemption on employment income has increased from Kz100 000.00 to Kz150 000.00.
- Employment income up to Kz150 000.00 is now tax-free.
- All subsequent tax brackets have been adjusted to start from the new threshold.

Monthly Tax Table effective 1 January 2026:

From	To	%	Amount Over	Fixed Amount
0.00	150 000.00	0%	0.00	0.00
150 000.01	200 000.00	16%	150 000.00	12 500.00
200 000.01	300 000.00	18%	200 000.00	31 250.00
300 000.01	500 000.00	19%	300 000.00	49 250.00
500 000.01	1 000 000.00	20%	500 000.00	87 250.00
1 000 000.01	1 500 000.00	21%	1 000 000.00	187 250.00
1 500 000.01	2 000 000.00	22%	1 500 000.00	292 250.00
2 000 000.01	2 500 000.00	23%	2 000 000.00	402 250.00
2 500 000.01	5 000 000.00	24%	2 500 000.00	517 250.00
5 000 000.01	10 000 000.00	24.5%	5 000 000.00	1 117 250.00
10 000 000.01	And above	25%	10 000 000.00	2 342 250.00

Tax File version: 202602

Please Note:

If you make use of a Monthly, Weekly or Bi-weekly Tax Table, tax will not be backdated for previous periods if your company is updated after January.

3.0 DRC: Tax Changes

Effective **1 January 2026**, the Democratic Republic of Congo (DRC) will implement a new income tax framework under Law No. 23/053 of 30 November 2023.

3.1 Summary of Changes

Below is a summary of the key changes affecting payroll calculations and configuration:

3.1.1 Change of Tax Type

The Impôt Professionnel sur les Rémunérations (IPR) will be replaced by the Impôt sur le Revenu des Personnes Physiques (IRPP).
The progressive tax brackets and rates remain unchanged, but the scope of taxable income has been expanded under the IRPP regime.

3.1.2 Dependent Rebate

Tax continues to be reduced by 2% per dependent, up to a maximum of 9 dependents under Article 123, however, no rebate applies to income above the third tax bracket.

3.1.3 Additional Exempt Income

The following income categories are now exempt from IRPP under Article 69:

- Alimony payments
- Scholarships
- Lump-sum allowance paid to military and police personnel upon completion of their careers

3.1.4 Repealed Tax Categories

The following tax categories have been repealed under the new law – Article 152:

- Casual workers (15%)
- Termination payments (10%)

3.1.5 Rounding Rule Change

As per Article 118, Taxable income must be rounded down to the nearest 1 000 CDF before applying the IRPP scale.

Example:
Taxable income = 1 945 430 CDF → use 1 945 000 CDF in the tax table.

Under Article 150, the tax rounding method has been updated:
- Previously (IPR): final tax rounded to the nearest 1 CDF.
- Now (IRPP): final tax must first be rounded to the nearest whole CDF, then to the nearest 100 CDF.

The law specifies that rounding applies to the **final tax amount**, which means it must be done **after all calculations have been completed**, including the application of the tax table **and** any family rebates or other deductions.

In other words:
- **Rounding is not applied to intermediate values** (per-bracket tax, rebate value, or subtotals).
- **Rounding is applied to the final tax payable** (the amount at the end of the calculation).

Rounding process (two-step rule)

STEP 1: Decimal rounding
If the tax includes a decimal, round to the nearest whole number:
- ≥ 0.5 → round up
- < 0.5 → round down

STEP 2: Hundreds rounding
If the remainder (after dividing by 100) is:
- ≥ 50 CDF → round up to the next 100 CDF
- < 50 CDF → round down to the previous 100 CDF

For Example:

Step	Calculation
Tax before rebate	1 250 000 CDF
Family rebate	– 75 000 CDF
Tax before rounding	1 174 960.71 CDF
Step 1 – Decimal rounding	1 174 961 CDF
Step 2 – Hundreds rounding	1 175 000 CDF
	**

Please Note:

Employers must withhold IRPP from employee salaries and remit it by the 15th of the following month.

A monthly declaration must be filed, even where no remuneration was paid (Nil declaration).

3.2 System Changes

The latest Tax File is Version 202601. We made the following changes to the Tax File and Rules:

- The Tax Tables have been amended to accommodate the new rounding rule.
- Tax Tables regarding Temps/Terminations have been deleted.
- Rebate Rule changed to exclude application of rebates from income above the third tax bracket.
- Removed minimum Tax.

3.3 User Intervention Required

To apply the new law that repeals Casual Workers (15%) and Termination Payments (10%), go to **Main Menu > Employee > Change Employee > Statutory Details Tab – Tax Status** and change all employees set to “Secondary/Temp” to “Statutory Tables.

4.0 Ghana: SSNIT Changes

The Social Security and National Insurance Trust (SSNIT), has increased the maximum insurable earning for 2026 from GHS 61 000.00 to GHS 69 000.00 effective **1 January 2026.**

This means that from 1 January 2026, the maximum contributions payable to SSNIT will be **GHS 9,315.00** and **GHS 79.35** for the minimum.

Please Note:

After accessing your company for the first time, we advised you to do a General Recalculation from **Main Menu > Payroll > General Recalculation** to ensure that the **correct limits** are **applied**.

5.0 Malawi: Tax Changes

The Malawi Revenue Authority (MRA) has confirmed that the following tax changes have been enacted on 30 December 2025 in the Taxation (Amendment) Act No.36 of 2025 and are effective from **1 January 2026**:

- A higher tax-free band.
- Removal of the 25 percent bracket.
- A new 40 percent top rate.

Monthly Tax Table for the 2026 Tax Year

Monthly Income		Taxable amount (MK)	Rate
From (MK)	To (MK)		
0.00	170 000.00	170 000.00	0%
170 000.01	1 570 000.00	1 570 000.00	30%
1 570 000.01	10 000 000.00	10 000 000.00	35%
10 000 000.01	And above		40%

Tax File Version: 202601

Please Note:

If you make use of Monthly, Weekly or Bi-weekly Tax Tables, tax will not be backdated for previous periods if your company is updated after January.

6.0 Nigeria: Tax Changes

As part of the reform, the new Nigeria Revenue Service (Establishment) Act has repealed the Federal Inland Revenue Service (Establishment) Act, and thus a new administrator, the Nigeria Revenue Service (NRS), will replace the FIRS.

The Nigeria Tax Act 2025 is effective **1 January 2026**.

6.1 Tax Table Changes

Annual Tax Tables:

From (N)	To (N)	%
0.00	800 000.00	0%
800 000.01	3 000 000.00	15%
3 000 000.01	12 000 000.00	18%
12 000 000.01	25 000 000.00	21%
25 000 000.01	50 000 000.00	23%
50 000 000.01	And above	25%

6.2 Summary of Other Changes

6.2.1 Accommodation Benefit Taxable Amount

Where an employer provides premises or accommodation to an employee, the accommodation benefit taxable amount is now limited to a maximum of 20% of the employee’s annual gross income from employment (not taking into account the value of the rental property).

6.2.2 New Rent Relief

Rent relief of 20% of annual rent paid for qualifying employees, subject to a maximum of 500 000.00, whichever is lower.

6.2.3 Abolish Consolidated Relief Allowance.

The Consolidated Relief Allowance (CRA) is excluded in the new Act under allowable deductions. During consultation, it was stated that the new Rent Relief will replace the CRA.

6.2.4 Change to Capital Gains Tax Act

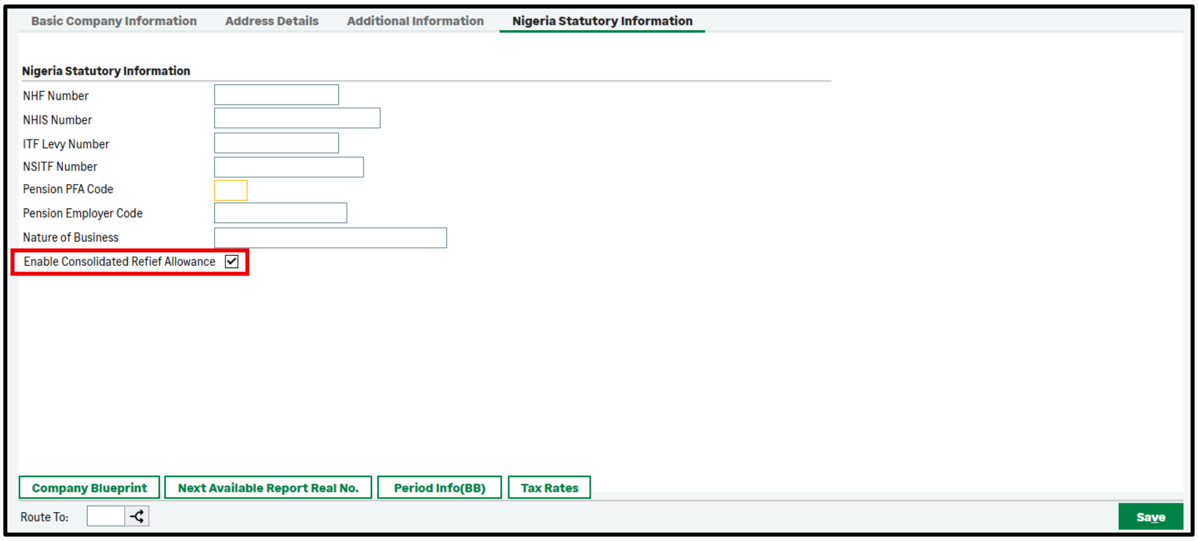
Income that qualified for Capital Gains Tax (CGT) in line with the Capital Gain Tax Act will be subject to normal tax at the applicable progressive income tax rate based on the individual's income brackets. CGT at the flat rate of 10% is no longer applicable.

6.3 System Changes and User Intervention

6.3.1 Nigeria Statutory Information Tab

Main Menu > Company > Basic Company Information > Nigeria Statutory Information Tab

We have added an indicator on the Nigeria Statutory Information Tab for "**Enable Consolidated Relief Allowance**":



Select (Tick) "Enable Consolidated Relief Allowance" if the relief must still be applied for the whole company.

When this flag is on, the Consolidated Relief Allowance will be calculated for the company, otherwise, Rent Relief will be calculated if there is a rent amount specified on the Employee Statutory Details Tab (see below).

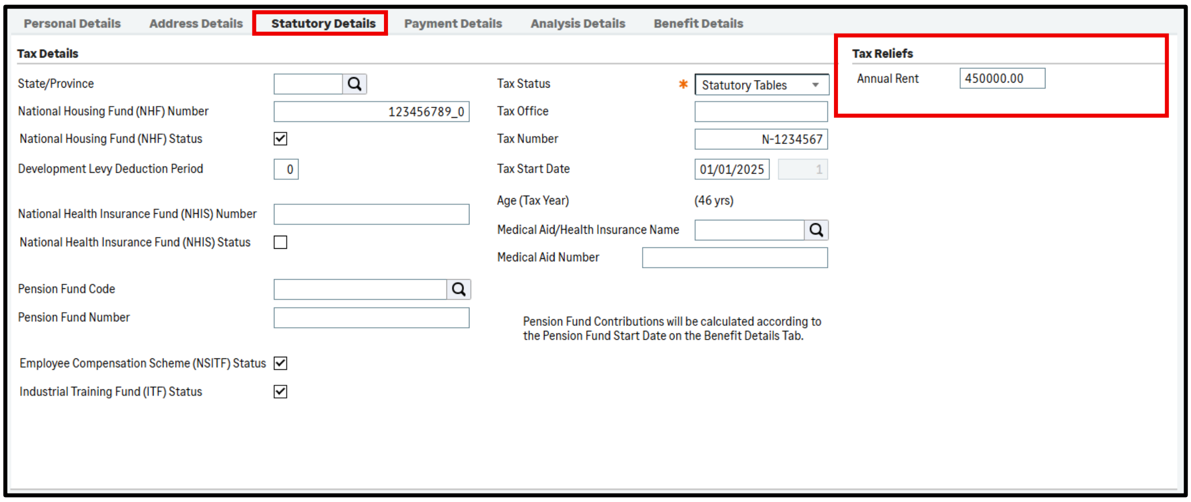
6.3.2 Employee Statutory Details Tab

Main Menu > Employee > Change Employee > Statutory Details Tab

We have added a field for "**Annual Rent**" under the "Tax Reliefs" section of the Employee Statutory Details Tab.

If your company is not going to apply the Consolidated Relief Allowance, enter the Employee's Annual Rent paid here.

The Annual value will be used to calculate the Rent Relief for the month.
The Rent Relief to be applied is the lower of: Annual Rent value x 20% or 500 000.00.

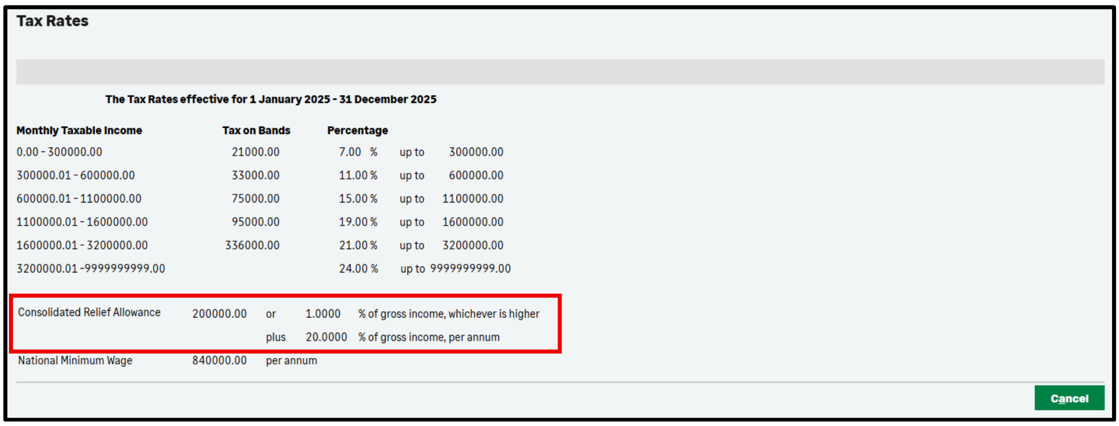


6.3.3 Tax Rates

Main Menu > Company > Basic Company Information > <Tax Rates>

The Tax Rates Screen will adjust according to whether you selected (ticked) "Enable Consolidated Relief Allowance" on the Nigeria Statutory Information Tab, or not.

- "Enable Consolidated Relief Allowance" selected:



Tax Rates

The Tax Rates effective for 1 January 2025 - 31 December 2025

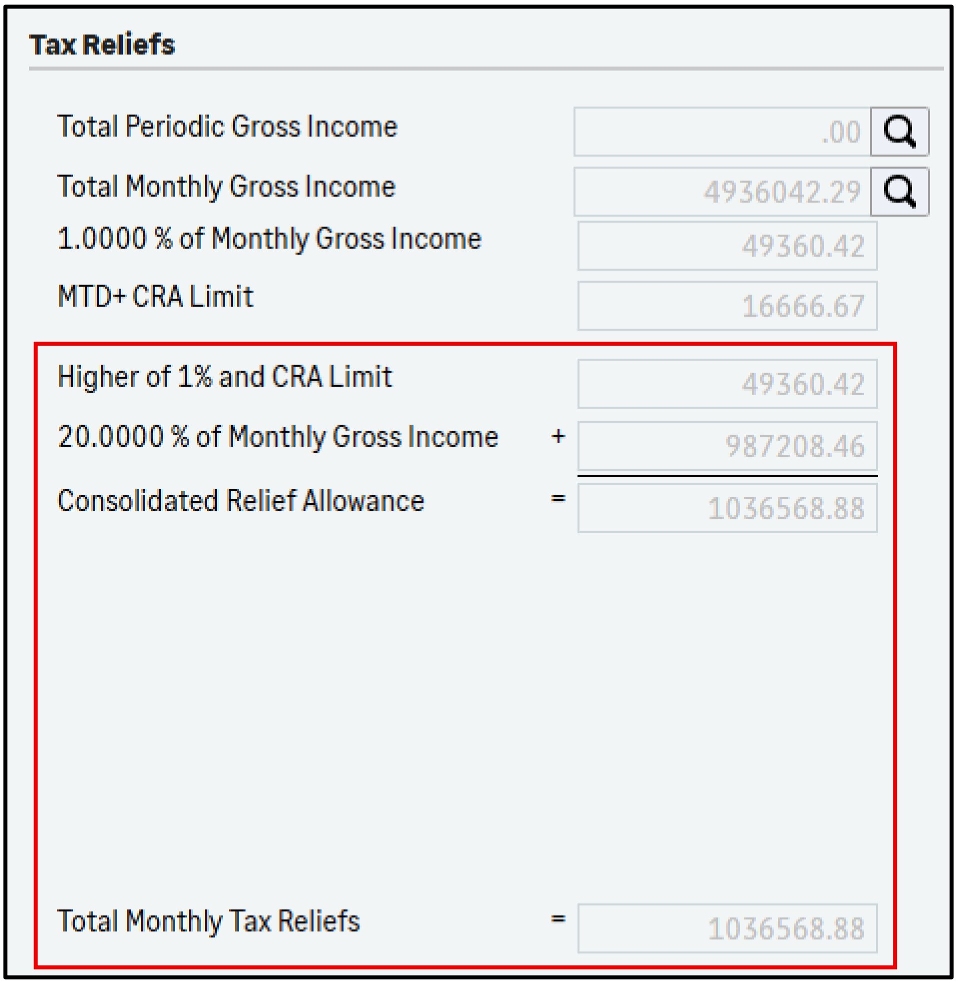
Monthly Taxable Income	Tax on Bands	Percentage		
0.00 - 300000.00	21000.00	7.00 %	up to	300000.00
300000.01 - 600000.00	33000.00	11.00 %	up to	600000.00
600000.01 - 1100000.00	75000.00	15.00 %	up to	1100000.00
1100000.01 - 1600000.00	95000.00	19.00 %	up to	1600000.00
1600000.01 - 3200000.00	336000.00	21.00 %	up to	3200000.00
3200000.01 -9999999999.00		24.00 %	up to	9999999999.00

Consolidated Relief Allowance	200000.00	or	1.0000	% of gross income, whichever is higher
		plus	20.0000	% of gross income, per annum
National Minimum Wage	840000.00	per annum		

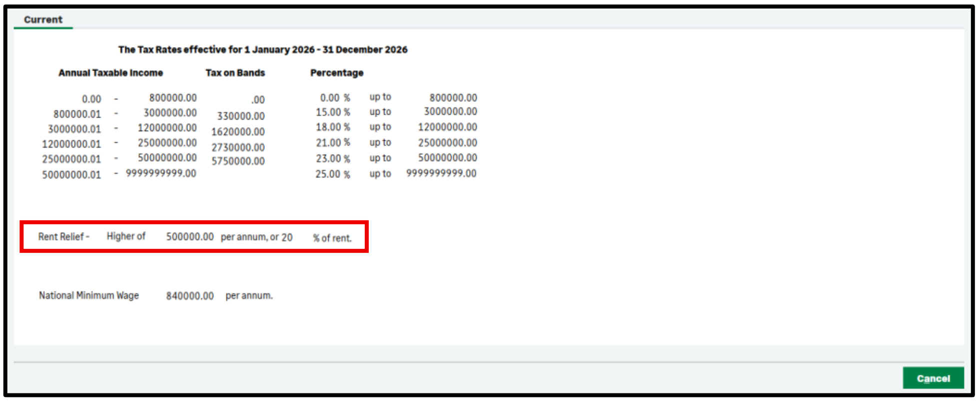
Cancel

Main Menu > Payroll > Payslip Screen > Route to TAX

The Employee Tax Reliefs will record as follows:

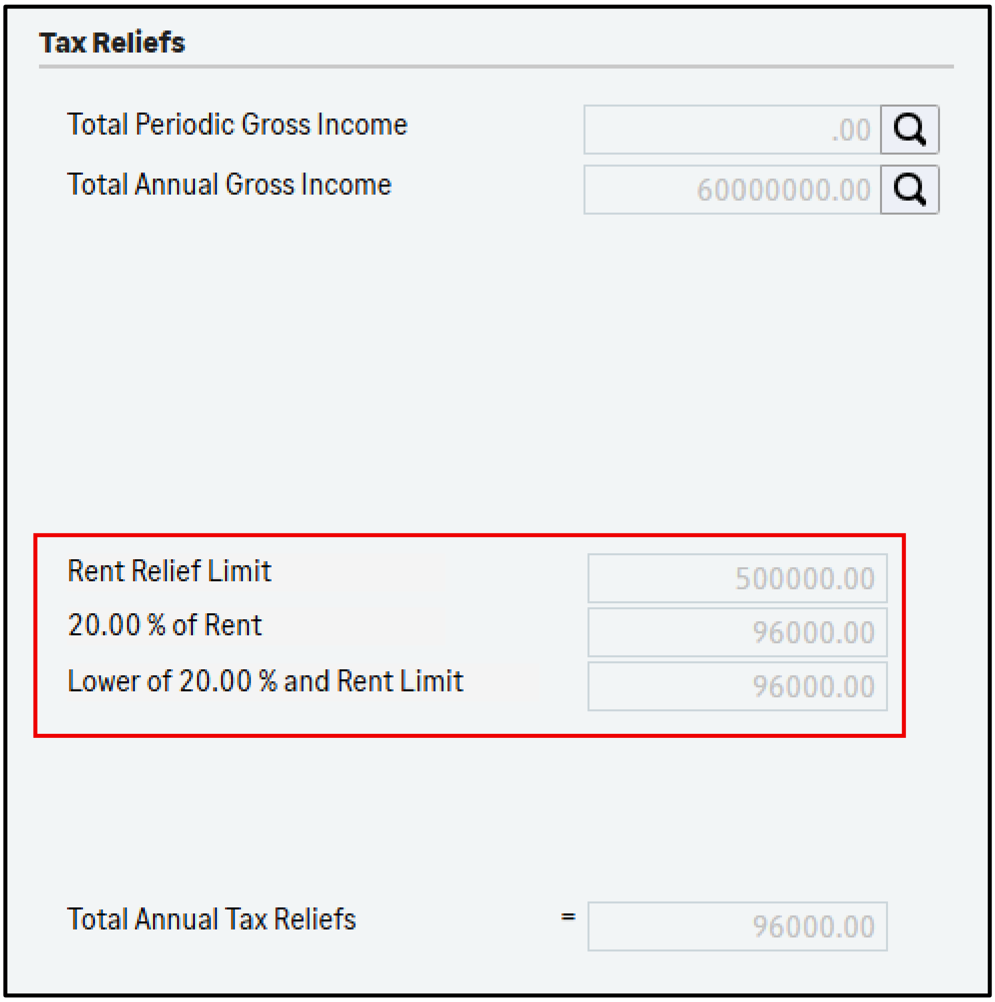


- “Enable Consolidated Relief Allowance” NOT selected:



Main Menu > Payroll > Payslip Screen > Route to TAX

The Employee Tax Reliefs will record as follows:



6.3.4 Capital Gains Tax

Please Note:

If you make use of a **Method of Calculation** to calculate Capital Gains Tax, CGT has been abolished from 1 January 2024.

Therefore, if you cater for income that qualifies as Termination Benefits (Compensation for loss of office or employment) in line with Chargeable Gains, as defined, it will be subject to Personal Income Tax (PIT) on the portion of the income above N50 000 000.

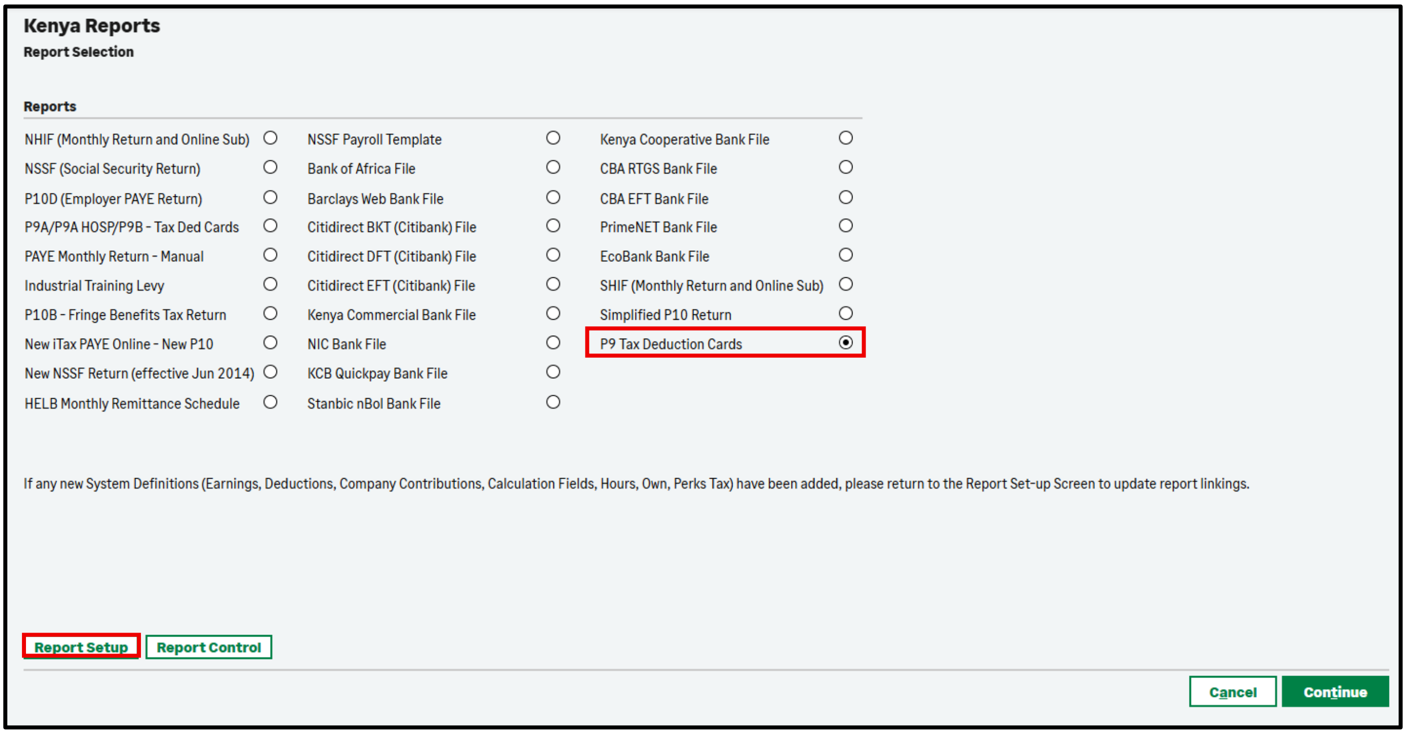
7.0 Other Tax Countries: New Reports

7.1 Kenya: P9 Tax Deduction Cards

Your system was **updated** with this new report on **4 December 2025**.

The Kenya Revenue Authority has released a new template for the P9 Tax Deduction Card for the 2025 tax year. This report is a simplified version of the current P9A/P9A Hosp/P9B – Tax Ded Cards and will be replacing the report.

The P9 Tax Deduction Cards Report can be found on: **Main Menu > Reports > Kenya Reports > P9 Tax Deduction Cards**



When you print the report for the first time, access the **<Report Setup>** Screen and link the relevant lines to the available options. Refer to the Help guides for a better understanding of the various fields.

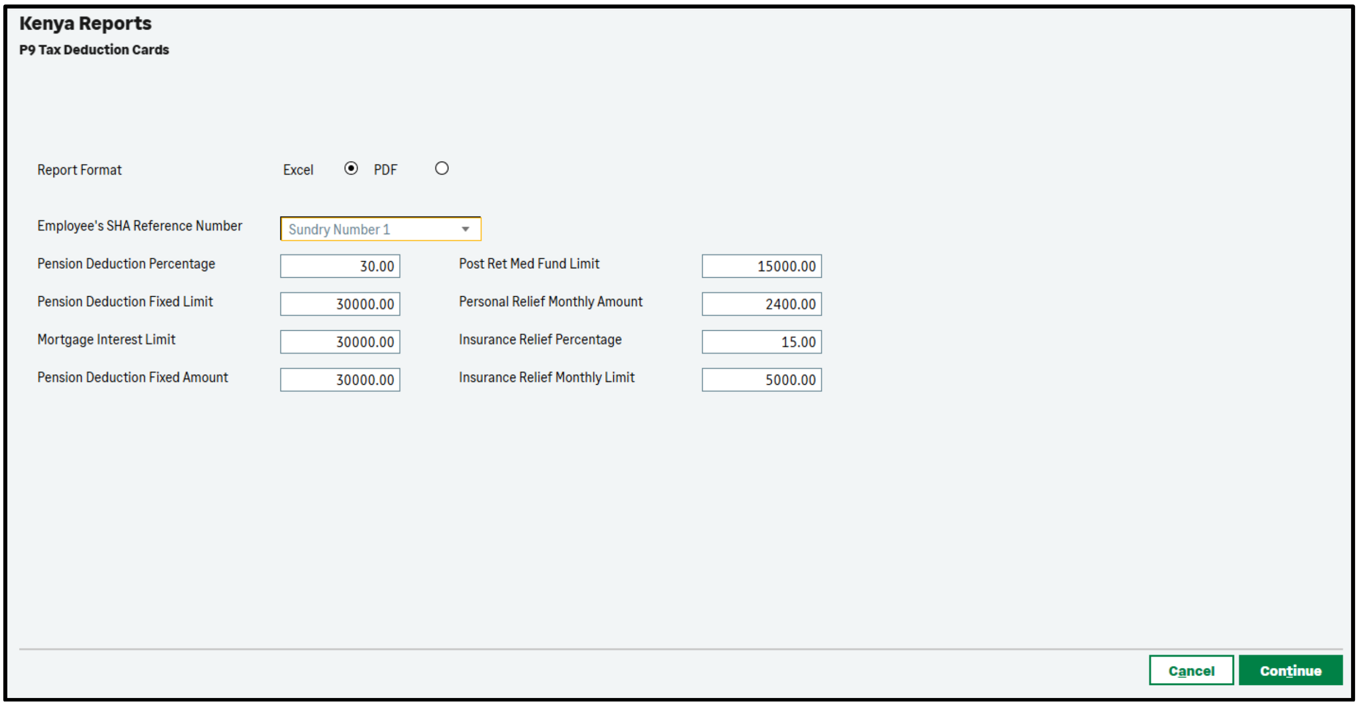
Field	Description
Basic Salary/Other Cash Allow	Total Cash Income includes Basic Salary plus all Taxable Cash Earnings and Allowances.
Benefits Non-Cash	The Taxable Value of the Fringe Benefits for the month, excluding the taxable value of Housing Benefit and Low Interest Loan Benefit.
Value of Quarters	If Housing is provided to the Employee, the value of the Quarter's results in a Taxable Housing Benefit.
Pension/Provident/NSSF	Contribution towards NSSF as well as Pension/Provident Fund contributions to any other approved fund.
Owner Occupied Interest	Owner Occupied Interest Contribution.
PAYE/Tax	Total PAYE/Tax Contribution.
Insurance Relief	Insurance Relief Contribution: this can be a Deduction, Company Contribution or Private Contribution.
Commission Rate	The Commissioner provides a Fixed Scale Rate on Type of Vehicle and Engine Size. This will determine the Taxable Benefit.
Vehicle Engine Size	The Vehicle Engine Size is a determining factor in the calculation of the Vehicle Benefit.
Rent Recovery	Rent recovered by the Employer from the Employee.
Loan Amount	The original Loan Amount given to the Employee from which a Taxable Benefit arises.
Company Int Rate	Interest Rate charged by the Employer on Loan Amount granted to the Employee.

Prescribed Int Rate	Prescribed Interest Rate as determined by the Commissioner.
Motor Vehicle Benefit	Taxable Benefit where Employee is provided with a vehicle by the Employer.
SHIF Contribution	Social Health Insurance Contribution
Post Retirement Medical Fund	Post Retirement Medical Fund contributions.
Social Health Insurance	Social Health Insurance (SHIF) contributions allowed as tax deductible.
Affordable Housing Levy	Affordable Housing Levy contributions.
Post Retire Medical Relief	Post Retirement Medical Fund Relief amount

After completing all the Report Selections, you can **<Continue>** to run the report.

Select whether the export is for the **Current** or **Multiple** Companies. If “Multiple Companies” is selected, you have the option to select other companies to be included in the report.

The **Second Print-time Selection Screen** requires some important mandatory information before you can **<Continue>**.



Field	Description
Report Format	• **Excel** will produce an Excel spreadsheet containing: ○ Summary Sheet: List of all employees for whom Tax Deduction Cards are included. ○ Tax Deduction Card Sheet: The Tax Deduction Cards consist of 2 pages: Page 1 – Financial Information per month for the Tax Year (January to December). Page 2 – Additional Employee, Employer and Fringe Benefit information. • **PDF** will produce: ○ Excel spreadsheet containing a Summary listing all employees for whom a Tax Deduction Card is created. ○ Individual PDFs will be created containing the Tax Deduction Card and Additional Information page. The PDF will be password protected – using Date of Birth as the password.
Employee's SHA Reference Number	Select the field where you have captured the SHA Reference Number for the employee. This is a **mandatory** field. Available options are: • Sundry Number 1 (**Employee > Change Employee > Statutory Details Tab**) • Deduction Line Reference (**Payroll > Payslip Screen – REF Button**) • Military Number (**Personnel > Personnel History > Supplementary**)
Pension Deduction Percentage	The **default** is set to the current published value of 30.00. It can be adjusted if required. This value will be used in calculations, fixed information and headers on the report.
Pension Deduction Fixed Limit	The **default** is set to the current published value of 30 000.00. It can be adjusted if required. This value will be used in calculations, fixed information and headers on the report.
Mortgage Interest Limit	The **default** is set to the current published value of 30 000.00. It can be adjusted if required. This value will be used in calculations, fixed information and headers on the report.
Pension Deduction Fixed Amount	The **default** is set to the current published value of 30 000.00. It can be adjusted if required. This value will be used in calculations, fixed information and headers on the report.
Post Ret Med Fund Limit	The **default** is set to the current published value of 15 000.00. It can be adjusted if required. This value will be used in calculations, fixed information and headers on the report.

Personal Relief Monthly Amount	The **default** is set to the current published value of 2 400.00. It can be adjusted if required. This value will be used in calculations, fixed information and headers on the report.
Insurance Relief Percentage	The **default** is set to the current published value of 15.00. It can be adjusted if required. This value will be used in calculations, fixed information and headers on the report.
Insurance Relief Monthly Limit	The **default** is set to the current published value of 5 000.00. It can be adjusted if required. This value will be used in calculations, fixed information and headers on the report.

Please Note:

Values captured on this screen will be applied for the full tax year.

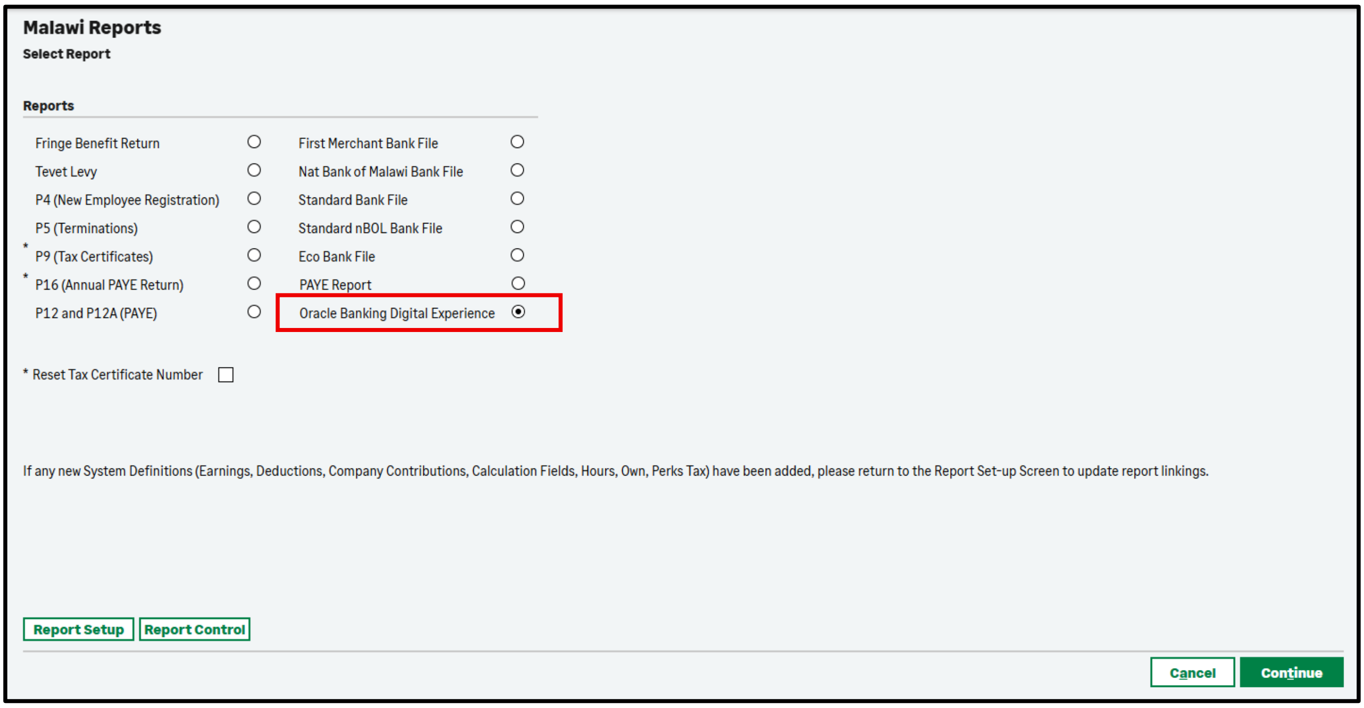
The report will automatically download in the default directory as set up for your browser.

The report is protected, and values cannot be changed.

7.2 Malawi Oracle Banking Digital Experience (OBDX) Bank File

Your system was **updated** with this new report on **4 December 2025**.

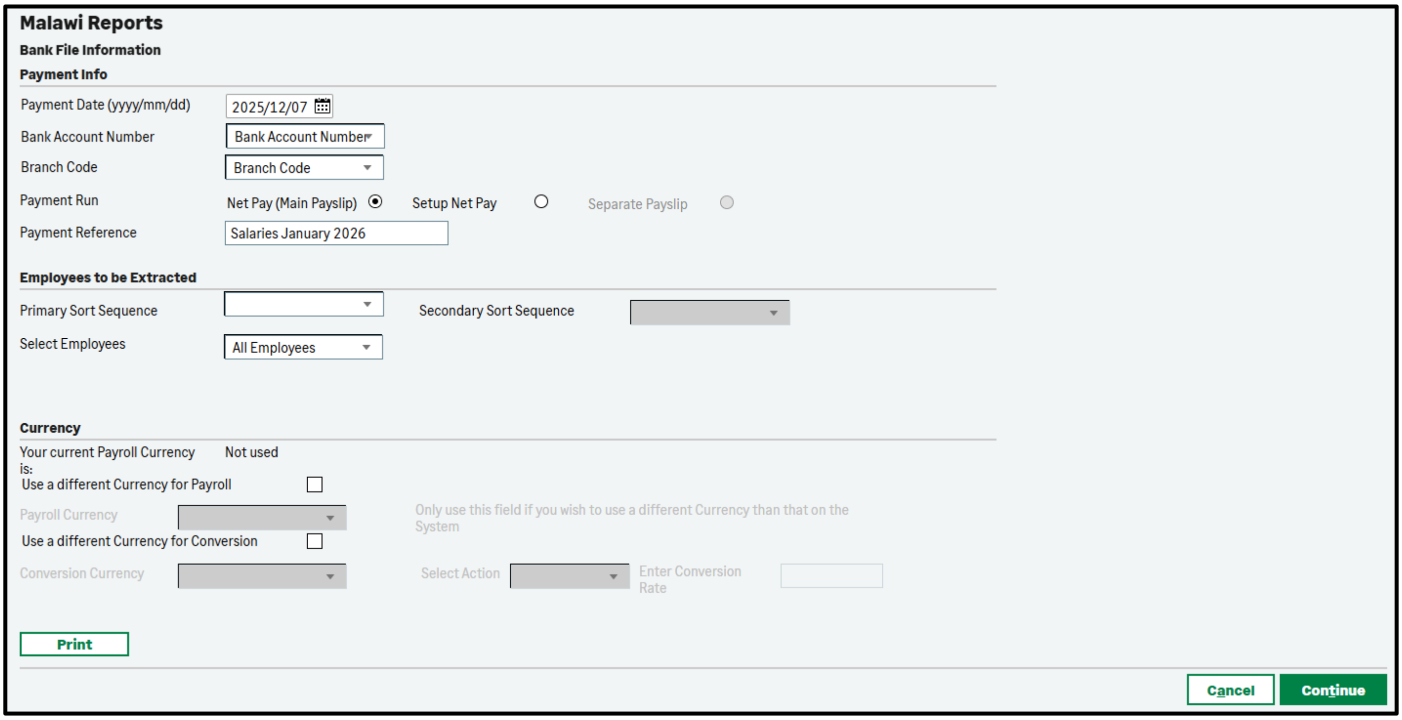
The new Oracle Banking Digital Experience (OBDX) Bank file has been added to: **Main Menu > Reports > Malawi Reports** > **Oracle Banking Digital Experience**.



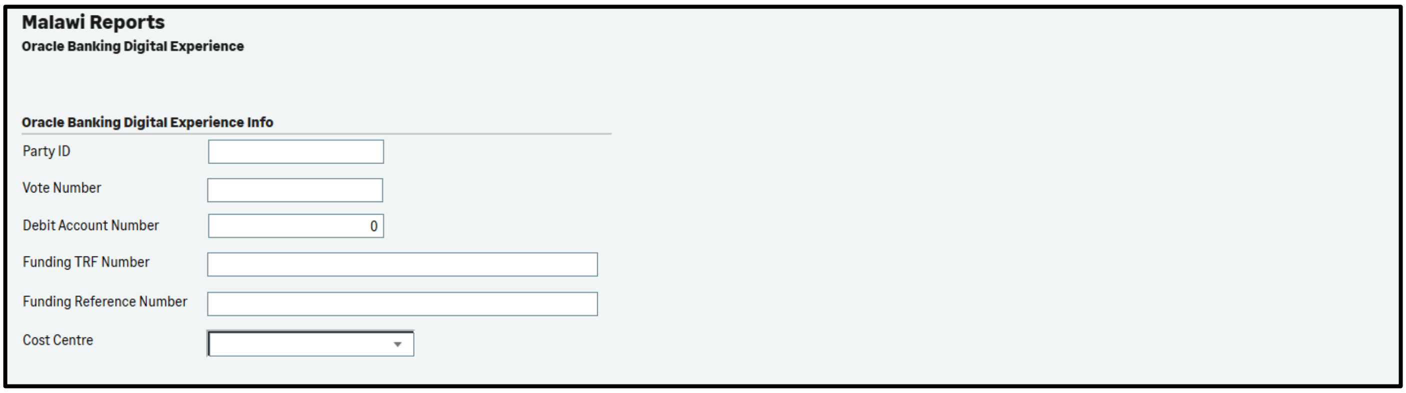
After selecting the Report, you can **<Continue>** to run the report.

Select whether the export is for the **Current** or **Multiple** Companies. If “Multiple Companies” is selected, you have the option to select other companies to be included in the report.

The **Second Print-time Selection Screen** is the standard bank file information screen used for all bank file exports.



Once you have completed this screen and **<Continue>**, additional information is required on the **Third Print-time Selection Screen**.



Field	Description
Party ID	Identifier per customer. It is used in the export file name.
Vote Number	Unique number per customer.
Debit Account Number	Account Number from where the salaries must be paid.
Funding TRF Number	Transfer Reference Number / Transaction Reference Number. This is a unique code assigned to each transfer.
Funding Reference Number	General Identifier.
Cost Centre	Select the field where the Cost Centre of the employee is captured. Available options: • Cost Department (**Payroll > Payslip Screen >** Route to “**COST**” - linking on first line) • Cost Centre (**Payroll > Payslip Screen >** Route to “**COST**” - linking on first line) • Job Grade (**Employee > Change Employee > Analysis Details Tab**) • Category (**Employee > Change Employee > Analysis Details Tab**) • Department (**Employee > Change Employee > Analysis Details Tab**) • Pay Point (**Employee > Change Employee > Analysis Details Tab**) • R.S.C Field (**Employee > Change Employee > Analysis Details Tab**)

Please Note:

The Beneficiary Bank BIC Number must be captured in the SWIFT Code field of the employee. (**Employee > Change Employee > Payment Detail Tab** – SWIFT Code field)

Complete the necessary fields, then click on **<Continue>**.

The .ZIP file will automatically download in the default folder as determined by your Browser, containing the .CSV and .XLS files.

The report is protected, and values cannot be changed.

8.0 Other Tax Countries: Changes to Existing Reports

8.1 Namibia: ETX Return (Patch File and Release Changes)

Your system was **updated** with the following change on **11 November 2025**.

Previously, the system supported only a single housing option per Company, with one reference number linked to the PAYE number.

This design was based on the regulatory guidance available at the time. However, based on new information confirmed with NamRA, the requirement has changed.

Updated requirement:

- Employees within the same company may have different housing options (e.g. free housing, housing allowance, mortgage bond subsidy).

- Each employee's housing option must be recorded at employee level with the correct reference number linked to that scheme, instead of a single reference number at company level.

8.1.1 User Input Required

To ensure that the correct information exports you must capture the correct Housing Type Indicator as well as the Housing Reference Number to be used, for every employee.

- **Main Menu > Payroll > Payslip Screen > Route to XS**

  Use a **Calculation Screen** Field to capture the relevant **Housing Type Indicators**:

  - 1 – Free Housing
  - 2 – Housing Allowance
  - 3 - Mortgage Bond Subsidies

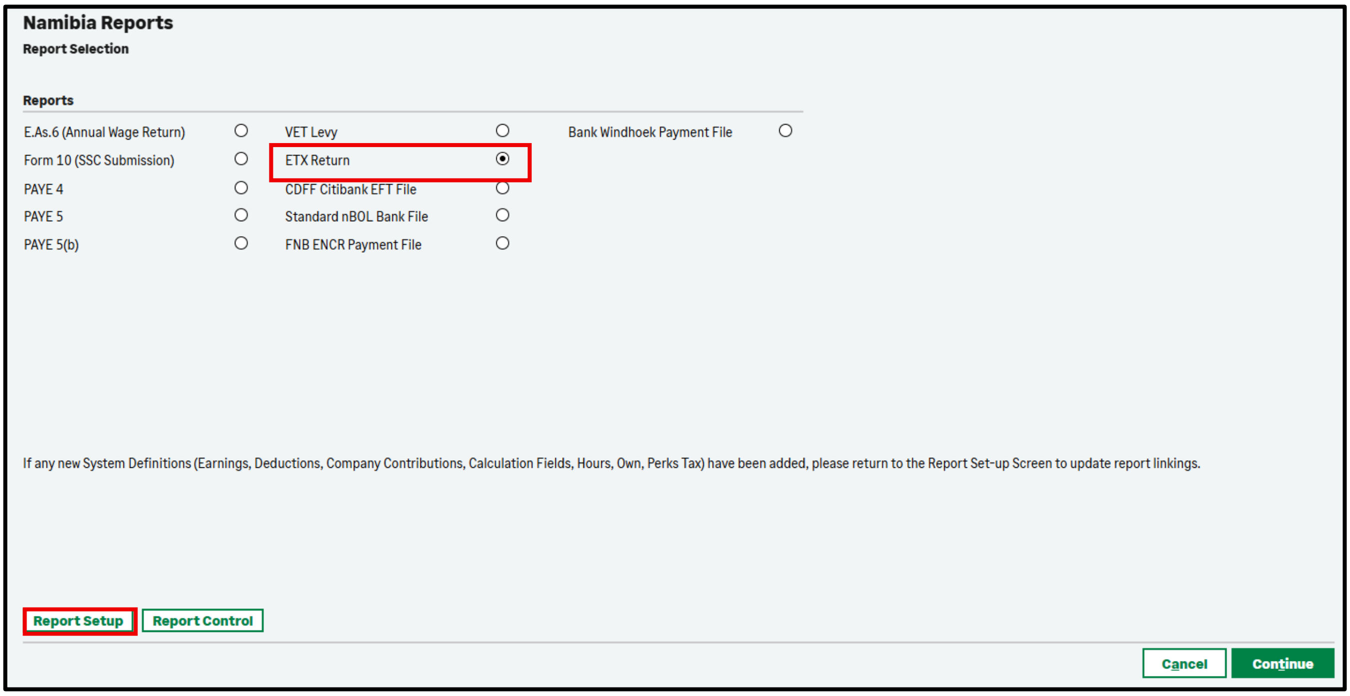
- **Main Menu > Payroll > Payslip Screen > Route to MEM**

  The **Housing Reference Number** is captured on the **Memo Screen**

  - Free Housing: No Reference Number required.
  - Housing Allowance: Capture the Reference Number on General Memo Line A.
  - Mortgage Bond Subsidies: Capture the Reference Number on General Memo Line B.

8.1.2 Report Setup

The **ETX Return** can be found on: **Main Menu > Reports > Namibia Reports > ETX Return**



Access the **<Report Setup>** to link the Housing Type Indicators on **Report Setup 2** Tab.

An option has been added for "Housing Type". Use this field to indicate on which Calculation Field Line (XS) the Housing Type Indicator is saved.

Report Setup Tab	Field	Description
Report Setup 2	Housing Type	Click on **<Calc Screen>** and select the relevant line.

Please Note:

We received feedback from clients indicating that the Reference Number can be the same for all employees in a Company.

As from **Release 6.5b**, the ETX Return has been modified to allow you to enter the **Reference Numbers**:

- at **employee level** on the Employee Memo Screen, or
- at **export time**.

Every employee must still be linked to a **Housing Type Indicator** on their **Calculation Screen** (Routing XS), as explained above, because the Housing Type Indicator determines which Reference Number to export for the employee.

- If the **Reference Number differs** per employee, continue to capture the Reference Number on the Employee **Memo Screen** (Routing MEM), as explained above.
- If you want to use the **same Reference Number** for all employees in the company, capture the Reference Number at export time, on the **third print-time selection screen**:

8.1.3 Exporting Reference Numbers

- Housing Allowance
  - If the Housing Type Indicator is equal to 2 (Housing Allowance) and there is a Reference Number captured on the Memo Screen line A, then this number will export.
  - If the Housing Type Indicator is equal to 2 (Housing Allowance) and there is no Reference Number captured on the Memo Screen line A, then the Housing Allowance Reference Number as captured on the Screen during export will print.

- Mortgage Bond
  - If the Housing Type Indicator is equal to 3 (Mortgage Bond) and there is a Reference Number captured on the Memo Screen line B, then this number will export.
  - If the Housing Type Indicator is equal to 3 (Mortgage Bond) and there is no Reference Number captured on the Memo Screen line B, then the Mortgage Bond Reference Number as captured on the Screen during export will print.

8.2 Rwanda: Unified Declaration

Your system was **updated** with this change on **11 November 2025**.

The existing Rwanda Unified Declaration Report has been updated to reflect the current Employee Pension Contribution Rate of 6% and Employer Pension Contribution Rate of 6% in the report headings.

To simplify future maintenance, all percentage values used in the report headings have now been included in a Print-time Selection screen.

The **Unified Declaration** can be found on: **Main Menu > Reports > Rwanda Reports > Unified Declaration**

The new print-time selection screen has been added after the current two Print-time Selection screens.

These percentage values will default to the current applicable rates but can be amended by the user as required.

We have also amended the display of some of the labels so that none of them wrap their text.

The following column headings of the Rwanda Unified Declaration Report, for all three sheets/files (PAYE Permanent Employees, PAYE Casual Employees and PAYE Secondary

Employees), have been amended to use the percentage values as applied on the new Print-time Selection Screen in the payroll system, instead of a hardcoded percentage value:

- Employee 6% Pension/Part personnel
- Employer 6% Pension/Part Patronale
- Employer 2% Occupational Hazards (OH)/Part Patronale aux risques professionels
- Employee 0.3% Maternity ((T-O)0.3%))/Part Personnel des cotisations Maternité
- Employer 0.3% Maternity ((T-O)0.3%))/Part Patronales des Cotisations Maternité
- Total Maternity leave Contributions (0.6%)/Cotisations Totales Maternité
- Employee 7.5% RAMA/Part Personnel RAMA
- Employer 7.5% RAMA/Part Patronale RAMA
- Total RAMA (15%)/Cotisations Totales en RAMA
- Employee CBHI Subsidies (0.5%)/Subventions au regime des Mutuelles de Santé.

8.3 Issues Resolved

Country	Report	Detail
	Issues Resolved	
Zimbabwe	All Reports	**Main Menu > Reports > Zimbabwe Reports** When selecting any Zimbabwe Report and then **<Report Setup>** followed by **<Print Selections>**, if the Print-screen is more than one page long, the line that would have printed at the end of Page 1 OR at the top of Page 2 was NOT printed. (The same was true for the line that would have printed at the end of Page 2 OR at the top of Page 3).

9.0 System Modifications/Issues Resolved

The following system modifications have been made, and issues have been resolved.

Area	Issue	Detail
	System Modifications	
RSA Users: Sage Platform and EVS	Enhancements	As part of our ongoing commitment to deliver **secure** and **value-driven** solutions, we have strengthened the Sage Platform to improve how data is collected, processed, and stored, ensuring a seamless experience for our customers. The **purpose** for collecting data remains unchanged: to validate usage and deliver compliant, value-added services. Only the necessary data is collected for these purposes. These **enhancements**, for example, **support Employment Verification Services (EVS)**, a free feature that enables employees to provide consent for financial institutions to access verified employment and payment information—making processes safer, faster, and more transparent. All data is handled in accordance with **POPIA** and applicable **African data protection laws**, and will only be shared for EVS purposes where the **company** has **opted in** and the **employee** has provided **explicit consent**. For more details on how Sage processes personal data, please visit https://www.sage.com/en-za/legal/privacy-and-cookies/.
RSA Users - Equity Module: Employee Equity Screen	Job Function	**Main Menu > Equity > Employee Equity Screen** The mandatory status of the '**Job Function**' field has been removed. The Equity Reports have not required this as a mandatory field for a while. This has been applied to the following screens or processes: • **Main Menu > Equity > Employee Equity History Screen**: You may exit this screen without input on this field. • **Main Menu > Interfaces > Import Data > Utility Imports > Equity History**: You may import the file without input for this field.

		• **Main Menu > Interfaces > Flexi Utility > Fixed Information > Import**: You may import the file without input for this field. • **Main Menu > Reports > Reports and Maintenance > Reports 401 – 600 > Equity Report (Real N 711)**: No longer appears on the Validation Report if not completed.
RSA Users - Equity Module: Equity Plans	Wording Change	**Main Menu > Equity > Numerical Goal Plans** The new legislation refers to "employees with disabilities" as opposed to "disabled employees". We have revised the applicable labels on the **Employment Equity Numerical Goal Screen** to align to legislative documentation.
Issues Resolved		
All Users: Audit Reports	Employee Reconciliation	**Main Menu > Reports > Audit Reports > Employee Reconciliation** • The Report Header repeated itself several times throughout the report. • The word "Page" and the Page Number overlapped.
All Users: Backup and Tax Year End Instances	Batch Import Reports	**Main Menu > Reports > Export/Import Reports > Batch Import Reports** This option has been added to the menu for Backups and Tax Year End Instances.
All Users: Batch Mode (.B)	Status 9C,03	**Main Menu > Payroll > Payslip Screen > Route to .B (Batch Mode)** When you access the ".B Batch Mode" from the Payslip Screen and capture input for the Fixed or Amount columns for the 11th employee, the system ended in the following Error Message: "File: VPMAXxxx.PAY STATUS: 9C,03". This did not happen if you accessed the Batch Mode from any other employee screen.
All Users: Copy Company Structure	Unable to edit Leave Lines	**Main Menu > Company Lookup Screen > Manage Companies > <Copy Company Structure>** • Access the copied company. • **Main Menu > Leave > Leave Days Control > Leave Lines Tab**. • Double-click on any Leave Line Description and press **Enter**. • The system started repeatedly highlighting and removing the Leave Line Description as if Enter was being continuously pressed.

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		• Eventually, a pop-up appeared asking if the line can be deleted. • No further changes could be made to the screen.
All Users: Copy Methods	Cancel results in an error.	**Main Menu > Payroll > Definitions > Copy Methods** If you selected the "From" and "To" Company and then **<Cancel>**, the system gave a Status 47,02 Error Message which lead to an “Index Out of Bounds” on VIPPAY8.ACU, instead of returning to the Main Menu.
All Users: Leave Calendar	Public Holidays not highlighted on weekends.	**Main Menu > Leave > Leave Calendar <Holiday>** When selecting Saturdays and Sundays as Public Holidays, the red numbers did not change to blue, indicating they were seen as Public Holidays.
All Users: Leave Days Control Screen	Print Screen labels not aligned.	**Main Menu > Leave > Leave Days Control** When you make a print-screen, the labels alongside “Working Days” for “Mon” and “Wed” were printing below the line.
All Users: Miscellaneous 5	Colour selections missing.	**Main Menu > Company > Miscellaneous 5** The colour selections were only displaying once you returned from a **<Print Preview>**.
All Users: Payslip Screen > Payslip Printing	UIF value not printing on “Print Current Payslip” in some instances.	Your system was **updated** on **6 October 2025** to amend the following: **Main Menu > Payroll > Payslip Information** The “Real-Time Calculations” option is not ticked. In scenarios where there are terminated employees without any income on their Payslip Screen, the UIF value for active employees did not reflect on the “Print Current Payslip”, found on the top ribbon on the Payslip Screen. The UIF value on the active employee’s Payslip Screen also did not display. If you closed the Payslip Screen, the values recalculated and saved as expected. If you printed the Payslip from **Main Menu > Payroll > Payslip Print**, all values reflected correctly on the printed payslip.
All Users: Payslip Screen > Payslip Printing	SDL value not included on “Print Current Payslip” in some instances.	Your system was **updated** on **6 October 2025** to amend the following: **Main Menu > Payroll > Payslip Information** When selecting “Print Current Payslip”, found on the top ribbon on the Payslip Screen, the Company Contribution value for SDL was not included in the “Total Company Contributions” value printed on the payslip. If your payslip is setup to print the SDL value separately, it is also not displayed.

		If you close the Payslip Screen, the values recalculated and saved as expected. If you printed the Payslip from **Main Menu > Payroll > Payslip Print**, all values reflected correctly on the printed payslip.
All Users: Reports Print and Maintenance	Add Report Message	**Reports > Reports Print and Maintenance > Report Maintenance > Add a New Report** When you do not enter a report number to add but you click on <Continue>, the message requesting you to enter a Report Number is displayed, instead of simply returning you to the Report Look up List.
All Users: Tax Year End Instances on R5.5b and R5.6a	Reports not available for download or returned errors.	Your system was **updated** on **6 October 2025** to amend the following: When selecting to print a report to PDF or Excel from a **Tax Year End Instance** on **R5.5b** or **R5.6a**, the report was either not available for download or returned an error message.
Job Costing Users: Advanced Job Costing	Copy Setup	**Main Menu > Payroll > Job Costing > Advanced Job Costing - Copy Setup** It is now possible to copy the Job Costing Setup from and to an Interface File.
Job Costing Users: Advanced Job Costing	Entry fields and wording.	**Main Menu > Payroll > Job Costing > Advanced Job Costing - Copy Setup** • The entry fields for the Company Numbers were not wide enough to display three-digit Company Numbers. • There was a reference to “InfoSlip Layout” when entering a Company Number that has been changed to read “Setup”. • There was a reference to “InfoSlip Extract” on the warning message that displayed when the incorrect Company Number was entered. This has been changed to read “Setup”.
RSA Users: Company Car	Print screen displays dates incorrectly.	**Main Menu > Payroll > Payslip Information > Taxable Benefits (Perks) > <Company Car>** If the company is set up to use the dd/mm/yyyy date format and you selected to <Edit> a Company Car Transaction, the print-screen displayed the date fields incorrectly.
RSA Users: OID Report	Values for previous months incorrect in some instances.	**Main Menu > Reports > Reports and Maintenance > Reports 1 – 200 > OID Report (Real Number 502)**

		When printing the OID Report the Perks Tax Value for Use of Motor Vehicle was not included in the value for the previous months.
RSA Users **– Affiliated to** **SEIFSA:** Error Report	Error Report never prints.	**Main Menu > Interfaces > Export Data > Industrial Councils** When you export for the current company and have employees that do not export amounts, once you **<Continue>**, a message is displayed asking if you want to print a list of these employees. When you select **<Yes>**, the system displayed an “AcuToWeb” error and the Report never printed.

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