

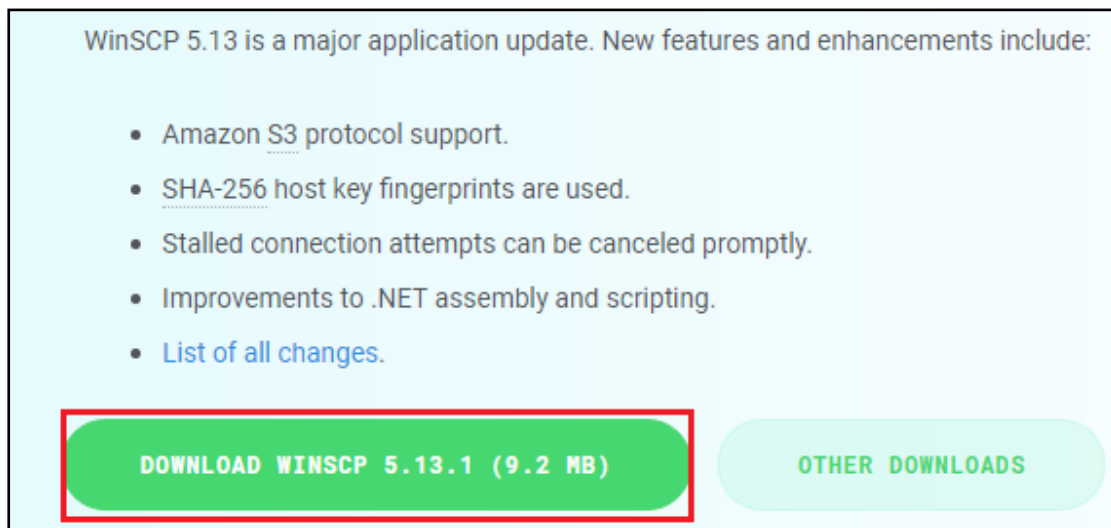
## FTP Site Instructions for Sage 200 Evolution Ver 10.1.3 and Fixes Build Update

### PHASE 1: DOWNLOADING OF WINSCP

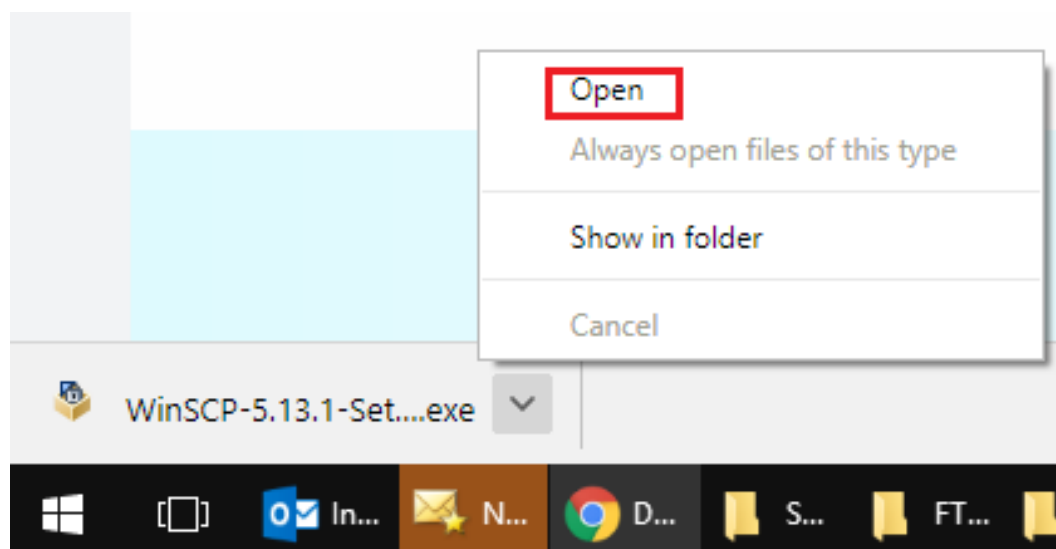
1. Go to:

<https://winscp.net/eng/download.php>

2. On the landing page, click on the button below to download WINSCP (note that the specific version may be different as displayed below as these versions are constantly updated)



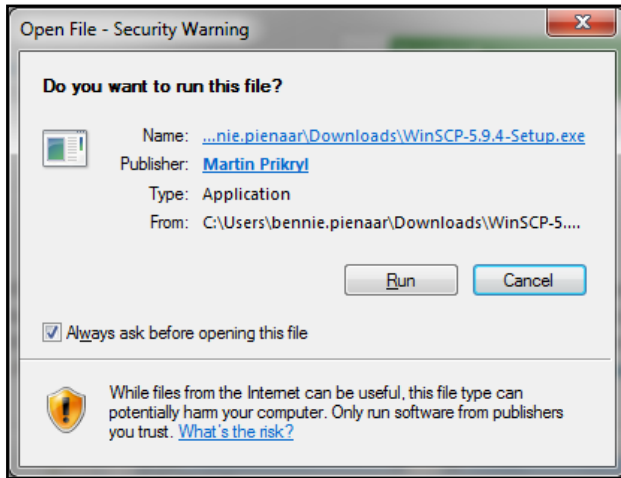
3. When the download has been completed, find and open the **WinSCP-5.13.1-Setup.exe** installation file



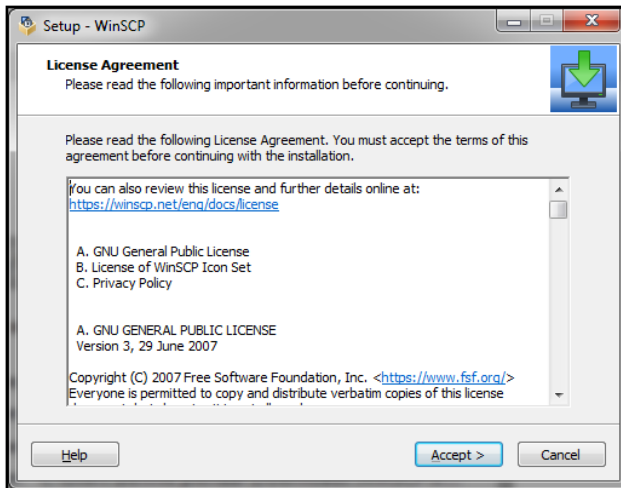
## PHASE 2: INSTALLATION OF WINSCP

Double click on the installation file above to start the installation and follow the installation wizard as can be seen below.

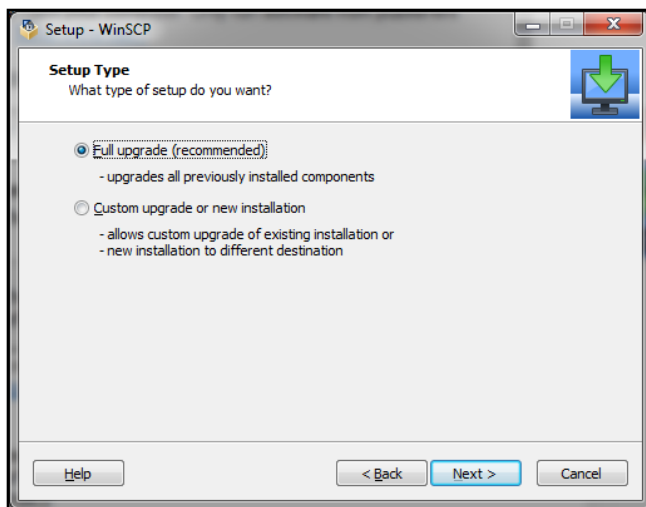
1. Click the Run button below.



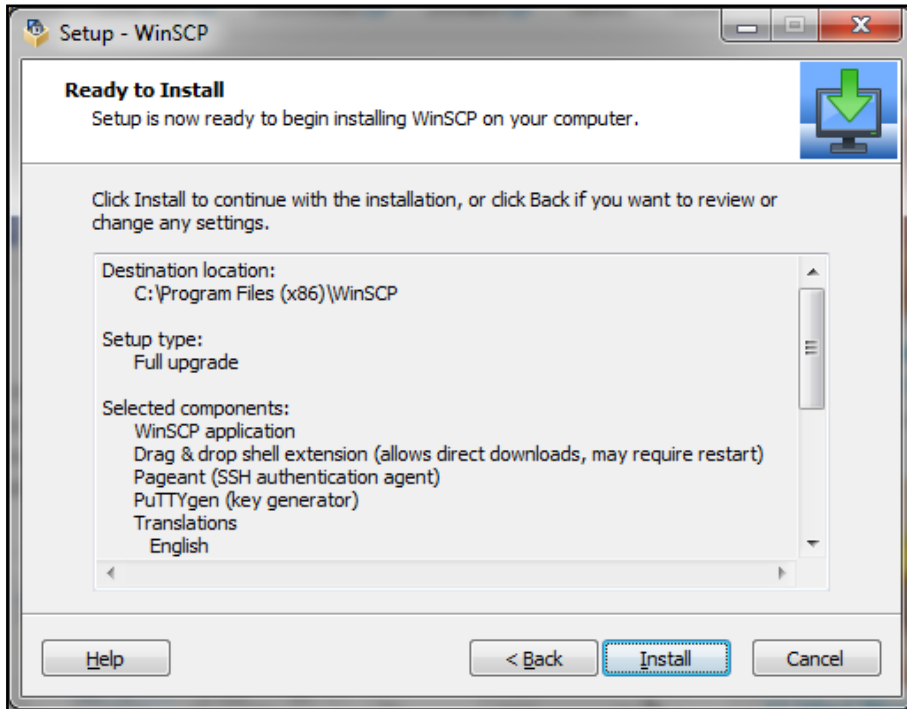
2. Click the Accept button below.



3. Select the Full Upgrade option and click the Next button below



- Click the Install button below.

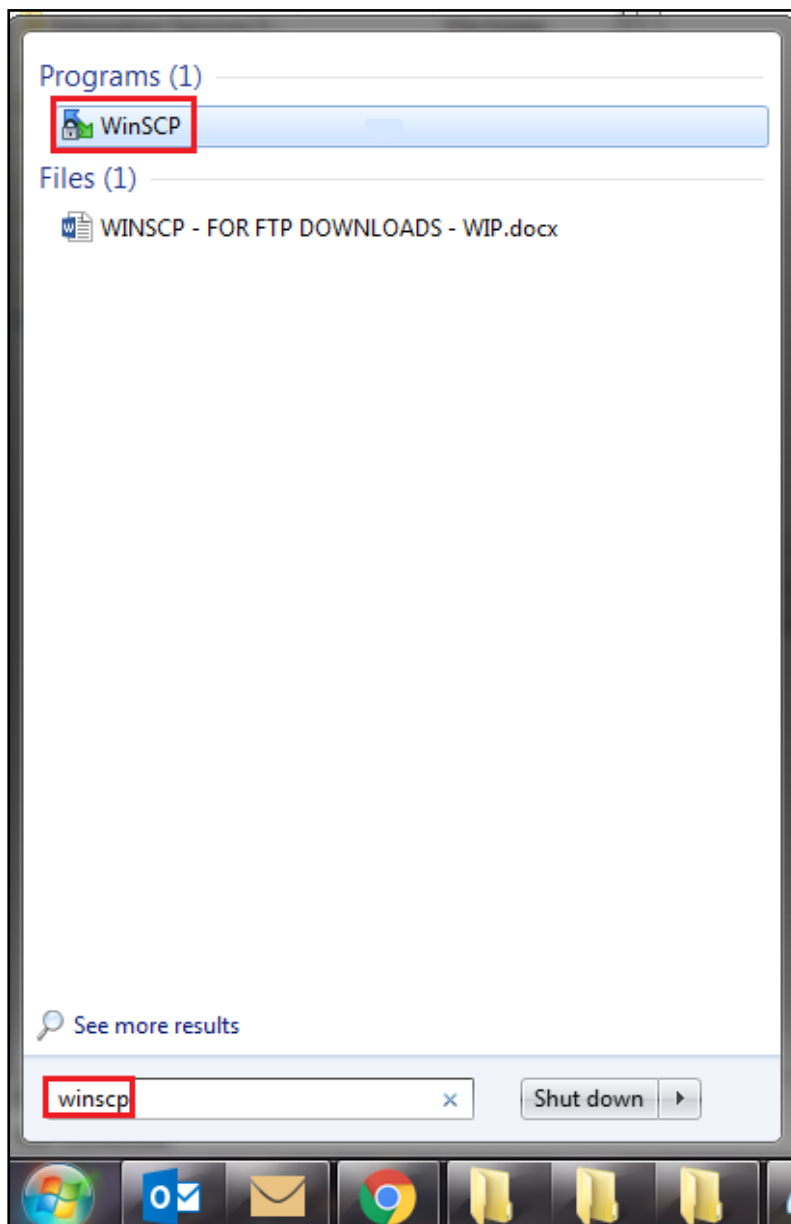


- When successfully installed, the following screen should display. Click the Finish button



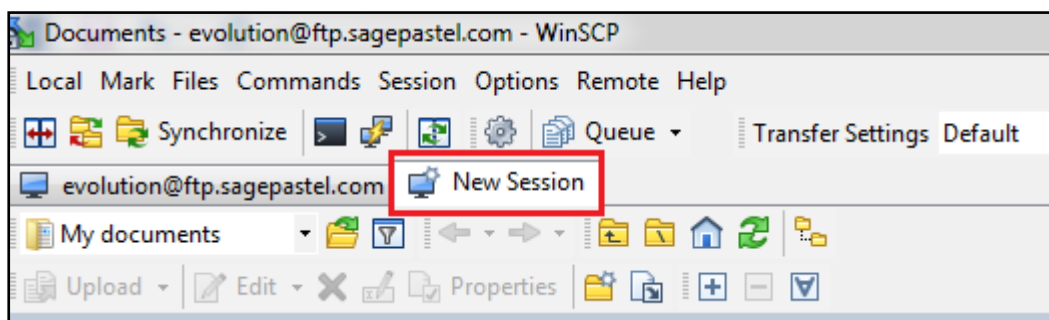
### PHASE 3: SETUP OF WINSCP

1. When installed, go to **Start | Run** and enter: **WINSCP**. Then open it by double clicking it. From here you can also create a desktop shortcut for future use.

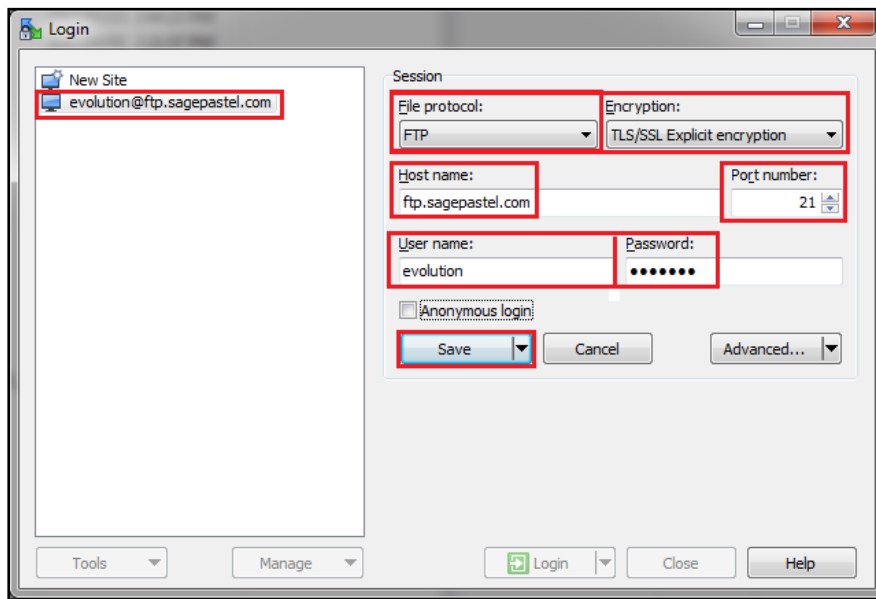


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2. When opened, click on the **New Session** button below.



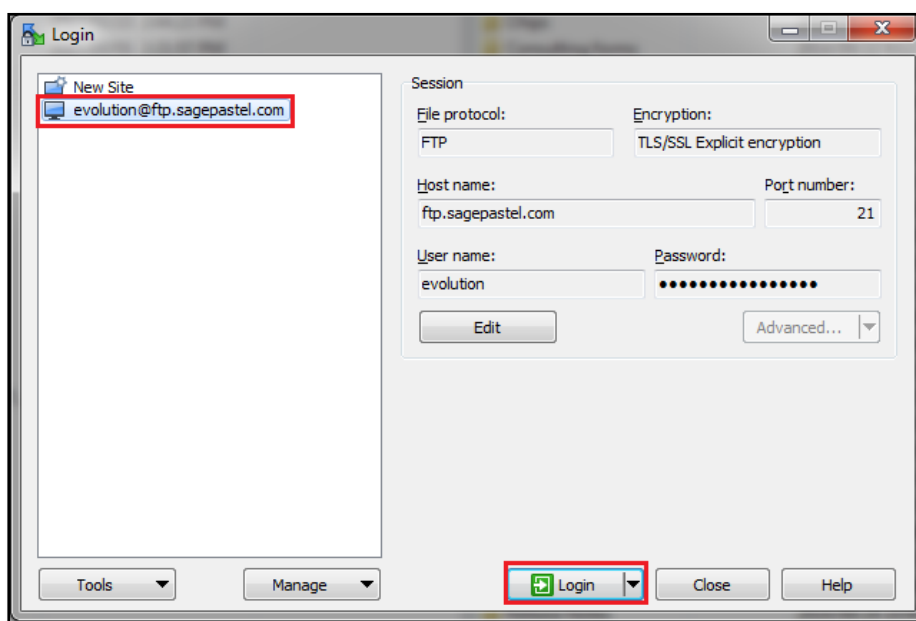
3. Setup a new FTP connection site profile as below



- Host Name of the site: **ftp.sagepastel.com**
- File Protocol: **FTP** (File Transfer Protocol)
- Change Encryption: **TLS/SSL Explicit encryption**
- Anonymous Logon: **Unselected**
- User name: **evolution**
- Password: **1840851**

4. When done click on the **Save** button above.

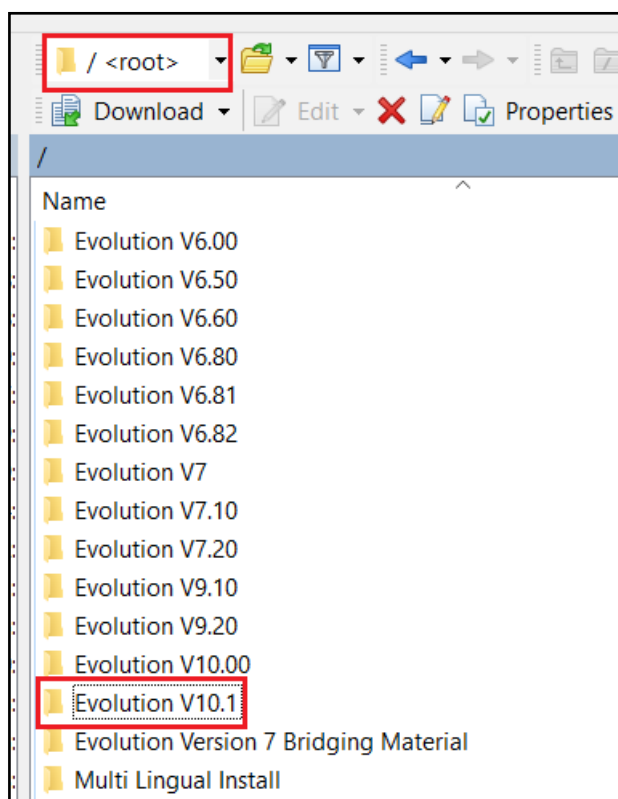
5. Re-open it, click on the **Login** button



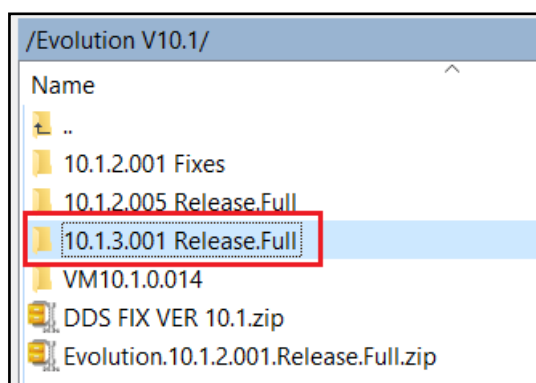
#### PHASE 4: DOWNLOADING SAGE 200 EVOLUTION VERSION 10.1.3 AND FIXES BUILD UPDATE

When opened, the main FTP site screen should look like the image below, with the <root> option selected on the top. Do the following from this point forward

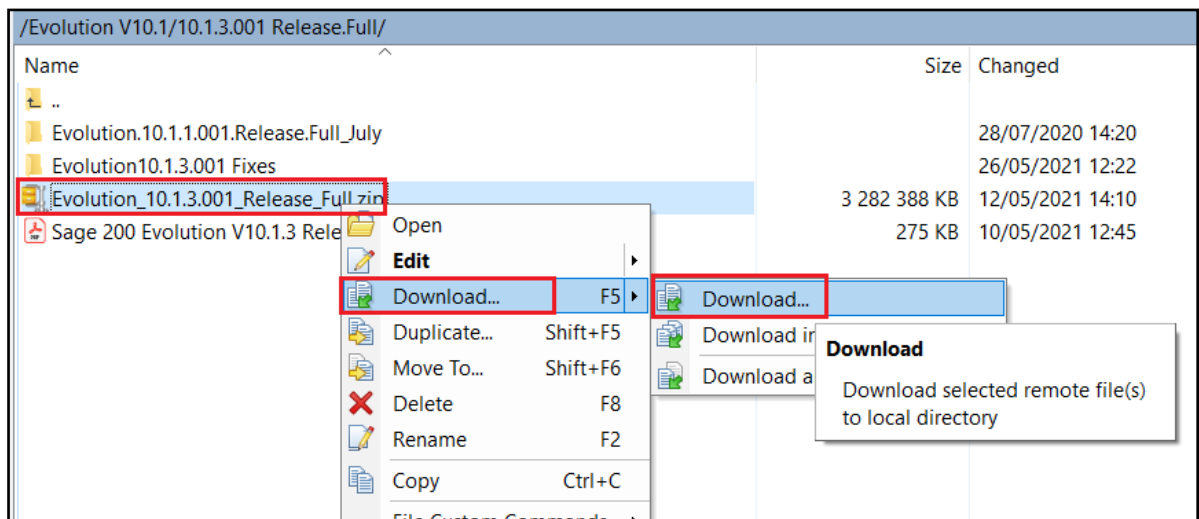
1. Find and open the Evolution V10.1 folder below



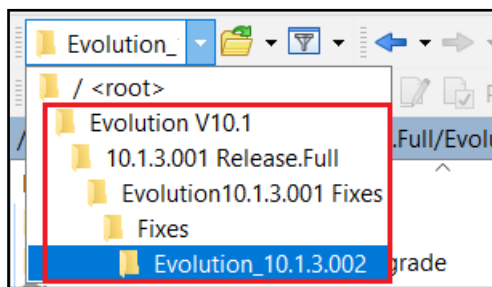
2. Double click the **10.1.3** folder



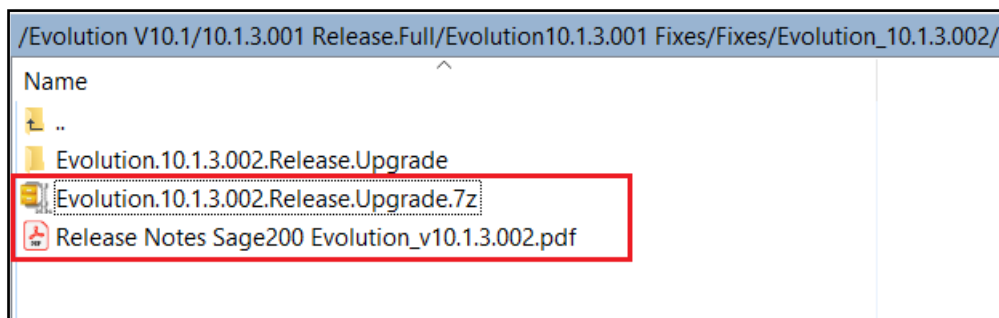
- Download the Evolution 10.1.3 Release Full.zip file



- Also download the FIXES Build Update for Evolution ver 10.1.3 folder by first going to the location marked below.



- In here separately download the two files below.



- Finally, when both the main Evolution install in Step 3 and the FIXES Build Update in Step 5 has been downloaded, first install the main Evolution install, and then the FIXES Build Update